

Valley Heartland Community Futures Development Corporation
FUNDING APPLICATION
Community Capacity Building Projects

Applicant Covering Letter

- A covering letter from the applicant briefly stating amount and purpose of the project

Project Description:

- **Project Objectives:** (projects should create positive economic benefits to the community, or business community, and encourage partnerships)
- **Project Activities:** (includes timelines, outline of workplan, how and who delivers)

Economic Benefits and Expected Impact:

- **Economic Benefits:** (describe how the project will benefit the local or regional economy)
- **Project Measurements/Results:** (using the matrix below provide outputs and expected immediate / long term outcomes)

Activity	Outputs	Immediate Outcomes	Long Term Outcomes

Costs and Financing:

- **Budget:** Project Costs - itemized list of expenses, contributions from other funding sources, including the applicant.

Attachments: (provide any relevant background information relating to the project, letters of support if warranted, and any documentation that would assist in validating the project)